

**NETTLEBED PARISH COUNCIL**

Minutes of the Nettlebed Parish Council meeting  
held at 7.30pm on Wednesday 6<sup>th</sup> July 2016  
in Nettlebed Village Club

**BUSINESS TO BE TRANSACTED IS LISTED BELOW:**

Parishioners/Public/Press are welcome

**Present:** Cllrs B. Lewis (BL), J. Sedwell (J Sed), J. Simon (JS), N Gibson (NG), D. Butler (DB), B. Collier (BC), G. Bond (GB) and J Pryce (JOP) Clerk

**Also present**

Cllr. Steven Harrod (SH), Cllr. Charles Bailey (CB) and Cllr. David Nimmo Smith (DNS) for part of the meeting and 3 members of the public. Malcolm Lewis (Neighbourhood Watch).

**052/16 Apologies for absence**

G. Cupitt-Jones emailed his apologies.

**053/16 Members declarations of personal and prejudicial interests**

None declared.

**054/16 Resolution to adopt Minutes of previous meeting**

The minutes from the parish council meeting on the 2<sup>nd</sup> May 2016 had three minor errors which two were corrected in the NSCC report (060/16 minutes reference) and one to the minutes and then were declared true and accurate and signed by J Sed.

**055/16 Matters relating to SODC and OCC**

Please see attached report from OCC given by Cllr. Steven Harrod, covering the following subjects:

**Statement from OCC leader on EU referendum result**

**Proposals for Unitary council**

**Council contemplates idea of new park and rides**

**Increasing adult and child social care costs**

**Council among nation's best for children's social care**

**Multi-million pound boost fuels expansion of high-speed broadband**

**Grass verge cutting programme 2016**

**Proposed third reading bridge over the Thames**

Bollards that are required at the pinch point on the pavement to the Petrol Station – these should warn traffic of narrow footpath but they have to be set back 450mm but narrowest point is 950mm anyway. A meeting will be set up to work out a solution.

Grass cutting – confirmed that cutting is once a year. Keith Stenning to be reminded to provide a cutting list in view to the parish council taking over.

### **SODC report – Cllr. DNS and Cllr. CB**

#### **Park and Ride**

Currently there are 5 park and rides round Oxford of which 3 are inside the ring road which worked in the 1970s. The new park and rides will be outside and have a dedicated bus lane into Oxford. For South Oxfordshire, a new one at Sandford would be more accessible. The study has produced a report which is being reviewed.

#### **Electric Car recharging pointing**

Electric cars are to be encouraged by providing charging points. This will be installed in one of the district council-controlled car parks by the autumn and will allow two cars to be charged at the same time. There will be another at Wallingford.

#### **Unitary**

Unitary of the county council and district councils may be side-lined by central government due to Brexit. This will need a large number of civil servants to be involved in that.

#### **Traffic modelling for Third Reading Bridge**

DNS explained that the traffic modelling that Wokingham council was using mobile phone data and stopping cars to ascertain where the journeys were coming from and going. The area being modelled was from Oxford and down as far as Windsor and Basingstoke.

#### **Local Plan**

It has been identified there are 15,000 new houses needed to be built. Henley is not getting any more new houses. More will be located at Thame, Wallingford and Didcot. Didcot may be saturated by now. There is talk about extending Berinsfield and 3,500 houses in Chalgrove. It is out to consultation at the moment and it is recommended to submit your responses to the SODC website under Local Plan. The Local Plan consultation road show was at Nettlebed on Friday 1<sup>st</sup> July. Feedback from this was that the data was incomplete. Also, the parish council had been given little time or information to publicise.

The 55 houses at Crocker End and Catslip were seen as separate from Nettlebed by SODC. If these areas could be bought in, it would give a much better overall picture. At the road show, a representative from Planning Policy advised that concerns over this exclusion should be put forward in the consultation response. DNS refuted the suggestion that SODC would choose a site and build houses on it even if the parish didn't have a Neighbourhood Plan. A developer would come forward with suitable land for purchase. It was advised to talk to the Neighbourhood Planning department and there was help and grants available, if a decision to create a Neighbourhood Plan was made. The thinking has changed for the need for a N'hood Plan as it gives legitimately to areas that the parish had allocated already. It becomes a legally binding document. A committee has to be formed outside the parish council with one councillor acting as a representative to formulate a N'hood Plan. The N'hood planning team will help you create a questionnaire which will go round the parish

gathering data. The data will then be collated into a report. This report will then go to the inspector who will put it to a referendum for the community to vote on.

J.Sed asked DNS to make a request to John Cotton to provide the number of allocated new homes for Nettlebed.

Cllr. Charles Bailey introduced himself as this was his first time at a Nettlebed parish meeting since being elected in May last year. He informed the parish council if any problems with waste should be reported to Biffa on 0300 61060. Such as dead animals, litter and street cleaning.

And were the council aware of the new telephone numbers for Milton Park? The clerk confirmed they were. And that the town and parish council forum was on the Tuesday 12 July 2016.

The waste recycling at Reading will now be only available to Reading residents and that the SODC will be upgrading their facilities at Oakley Wood in the future to cope with this.

### **056/16 Emergency plan**

Quotes are being sought for a generator. A small generator would be housed in the pump room of the school for emergency use. This was agreed at the school governors meeting. JOP added her name and details for the contact sheet.

### **057/16 Police and Neighbourhood Watch reports**

Malcolm Lewis (Neighbourhood Watch) reported one garage had been broken into and equipment and a bicycle stolen. There was a spate of cold callers about smoke alarms. Clarification from the police was needed to ascertain whether the caller was legitimate. A new brochure and stickers are being distributed to the villages through co-ordinators. More Neighbourhood Watch co-ordinators are needed. Port Hill is not covered. A concern was expressed about lack of police coverage. 'Have your say' meeting (given by PSCO Janice Smith) has stopped.

### **058/16 Commons Matters**

The May Crocker End Committee meeting was postponed. There will be speed humps in the resurfacing work on Magpies Lane. Dog fouling is still a problem regardless of notices.

### **059/16 Grass cutting and Hedge management.**

The Lion Meadow hornbeam hedge was requested to be cut annually in autumn. The conifer hedge also needs to be considered for a contract with John Williams. The costings need to be given. The Chapel Lane hedge was also mentioned but it is mostly a private hedge. JOP asked whether this was obstruction. This produced many reports of hedges and trees and general vegetation producing problems. The clerk asked for each to be reported to her with details and BL asked that the emails be copied to all members to avoid replication. A clarification of the process of 'Fix my Street' was to be given to the councillors by the clerk.

### **060/16 Recreation and Amenities**

a) NSCC – meeting last week. Correction and clarification of items for councillors below. Cllr BL pointed out corrections to the Minutes of the NPC meeting of 4 May 2016:

043/16 b) NSCC - Cllrs agreed with the proposal that the Third Party & Public Liability Insurance for the Community Centre will, from 2016-17, be paid from the NSCC account (*not from the school account*).

To date the annual premium has been paid by Nettlebed Parish Council (NPC) with a 50% contribution from the NSCC account. This method of shared cost was initially set up before sufficient hire charges had been accrued for the NSCC account to afford the whole premium.

This decision is subject to the approval of the Joint Use Committee on 10 May 2016.

BL reported approval by the JUC that, from 2016-17, the NSCC will pay the full annual insurance premium for the Community Centre. A cheque for £792.45 was paid to NPC on 10 May 2016.

Major work has now been completed on the All-Weather Sports Pitch (AWSP). As Slatter's (who originally installed the AWSP) were unable to quote for removal of line paint, the JUC agreed a programme of corrective maintenance work with Technical Surfaces (TS) of Leicester. The JUC agreed the cost (c£4,500) should be paid from the FONS 'Community Fund' as this is for the benefit of both school and community.

This separate FONS 'Community Fund' account was set up to hold funds raised by the Nettlebed community for the NSCC (£200,000) at the start of the project. Of the £12,000 unspent, £6,000 was used to reinforce the grass by the Community entrance. A balance of £5,388.34 remains.

BL recommended that the JUC should adopt a suitable annual maintenance programme as suggested by Technical Surfaces.

b) Allotment report

JOP read out the additional clause in the tenancy agreement and confirmed that this had been also approved by the Nettlebed Estates. The new tenancy agreement will be posted to plot holders with bank details (as some plots had not paid their rent). This will be actioned when the new bank accounts details are available.

Mr. R. Hunter's plot No. 18 had had complaints about the rubbish which had been dumped there. JOP to action.

The White House, Priest Hill. Mr. J. Steward-Robinson (previous owner) may own paddock the south side of Bushes Lane, next to the allotments. JOP to write to Mrs. E. Wishart (current owner) to ask for an address for him and confirm that they don't own the paddock.

c) New noticeboard.

Nettlebed Estates requested a precise location on the wall and an idea of what the noticeboard would look like and size. JOP to furnish this information to them.

Noticeboard cost approx. £700. The location and design was decided upon. This will be a public accessible noticeboard and green surround agreed upon. Club wall (also Nettlebed Estates) by door was decided upon and will be a Parish council asset.

**061/16 Parish Newsletter and Community Website**

None

**062/16 Roads & Footpaths**

a) Footpath report from Paul Whitehead (Chiltern Society Representative)

Paul Whitehead was unable to provide a report due to ill health.

b) Designate a path to a councillor.

It was agreed that councillors would email their path preference to the clerk.

JSed to take Bushes Lane. (NE 19)

BL to take allotment path (NE 2)

**063/15 Transport**

The 139 Bus service to continue with a reduced service from the 23<sup>rd</sup> July. Reading bus to cease at the end of July. The donation to Henley Handi-bus (£250) was deferred to the next meeting as the bank change will (hopefully) happen soon.

**064/16 Local Plan Preferred Options Consultation**

A meeting of the councillors was agreed to work on a parish council response to the on-line Local Plan consultation. A date was set of 13<sup>th</sup> August and at BL's residence. Deadline is 19<sup>th</sup> August. The consultation can be responded to via SODC website under 'Local Plan'. The link is <http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/local-plan-2032>

Neighbourhood Plan – it was decided that 3 councillors should collate data from SODC Neighbour plan experts to inform the next parish council meeting of their findings.

**065/16 Planning**

a) Planning applications received

**Reference/Location**

**Date Registered/  
Response date**

**P16/S2217/FUL**

Wood Park House, Catslip RG9 5BP

Demolition of existing dwelling and detached garage/ancillary building. Erection of new detached dwelling with integral garage.

30 June 2016

25 July 2016

**P16/S1604/HH**

The Leaze 13 Crocker End Crocker End RG9 5BJ

To erect a brick and flint wall on right entrance gates to a height of 1.9 metres.

27 June 2016

19 July 2016

**P16/S1391/FUL**

39 Catslip near Nettlebed RG9 5BN

Erection of two storey dwelling to replace single storey dwelling approved by application P15/S0788/FUL

27 June 2016

25 July 2016

## NETTLEBED PARISH COUNCIL MEETING 6<sup>TH</sup> JULY 2016

**P16/S1995/FUL** 17 June 2016  
Land between Wysteria lodge and 10 Catslip Nettlebed RG9 5BL 14 July 2016  
Demolition of existing stable block and erection of two detached dwellings and garages.

**P16/S0972/FUL** 20 April 2016  
13 The Ridgeway, Nettlebed RG9 5AN  
Erection of one dwelling Target 15 June 16 (?)  
NPC – SHOULD BE REFUSED 5 July 2016  
SODC under consideration

b) Planning application decisions

**P16/S0889/HH** 10 March 2016  
Safron Cottage, 3A Watlington Street, Nettlebed RG9 5AA  
Single storey rear extension.  
NPC – NO STRONG VIEWS 7.4.16  
SODC GRANTED 5 May 2016

### **066/16 Clerks Correspondence**

OALC wrote to say their invoice had not been paid. This was because they had the wrong address. JOP paid as very late (17/2/16). See under Finance.

GB was asked if he would still like to go on the OALC planning course as a date had been given. November 3rd **How local councils fit into the Planning System - effective responses to planning applications** - Phil Shaw, Development Manager, West Oxfordshire District Council and Miranda Clark at Witney. GB confirmed he would and JOP resolved to book it and provide details of venue.

The following was an email from Lisa Silver (NHS Oxfordshire CCG).

“Nationally all practices **have to move** to prescriptions being sent electronically to pharmacies – Electronic Prescription Service EPS. EPS allows patients to ‘nominate’ a pharmacy where they want to get their medicines from and the prescriptions are sent electronically as opposed to the patient receiving a bit of paper. However as you know we are a dispensing practice so patients get their medications from us as opposed to a pharmacy. We held off going to EPS as long as was possible to do and we had to move to EPS about 10 days ago. For dispensing patients (91%) of the Nettlebed list this has no impact whatsoever as they will continue to get their medications from us unless of course they wish to go to a pharmacy. However, unfortunately the pharmacy world is deeply predatory and Lloyds chemists **without our permission** used our practice name to leaflet drop everyone in the area using the leaflet received. Like many other practices in this area including Benson we are deeply aggrieved by their predatory stance and how it has concerned patients.

We have raised it with the CCG but there appears to be little that can be done. GP practices may not advertise their services but it seems pharmacies can and can do so without asking us if they may use our name. We had no idea that they would leaflet drop last week. The implication is that patients will need to go to a pharmacy – this is totally untrue. You will also notice they are also offering an

online doctor service. With regards to ordering medicines on line – once again we have held off doing this as long as possible. We are mandated to move everyone onto online ordering as part of our NHS contract. The notice in the reception says that you can still order by dropping a request into the surgery. Most surgeries moved over to online ordering often years ago. Additionally most surgeries have not allowed any telephone ordering of medicines for many years as well. The reason for online ordering means it frees up the telephone access to surgeries. We provide NHS services here under an NHS contract and that contract mandates us to move to both EPS and to online ordering of medicines. “

Prescriptions can still be posted through letter box.

### **067/16 Finance**

#### a) Donations/Subscriptions

A subscription to Open Space Society £45

And Oxfordshire Playing Fields Association £40

An annual payment (as a donation) of £350 to NDCC was agreed starting 2016/17.

#### b) Payments received.

The expenses incurred grant for the celebrations of the Queens 90<sup>th</sup> birthday has been received (£361)

#### c) Accounts to pay

Internal audit - £100 to J. Tate.

Wages to clerk £1,612.00 and office rent £83.36 for 4 months April/May/June/July 2016 and expenses – Thames Water for allotment £8.46, OALC sub £136.39, Chiltern Society map for path numbers £7.49.

BL received a cheque for £37.75 - for the flowers for the Nettlebed flower show (representing the parish council) £26.50 and mileage of 25 miles @0.45p per mile = £11.25 to Reading for meeting with Barclays bank re. new accounts for the parish council.

### **068/16 Defibrillator Project**

Agreement with the Village Club for siting the defibrillator was obtained but ordering it will have to wait till change in bank.

**069/16 'Clear up after your Dog' signs**

This agenda item was deferred to the next meeting as time did not permit any more business.

**Public Question time**

**The meeting ended at 10.25 pm**

**Date of next meeting** – Wednesday 7<sup>th</sup> September 2016 at 7.30pm in the Village Club

**Signed**

J. Sedwell  
Chairman